

## Italy Tour 2019 – Chaperone Duties

### CHAPERONE NEEDS

We estimate that we will need 1 adult chaperone for each 10 students. Thus with 80 students traveling, we will need at least 8 adults in addition to staff.

### CHAPERONE DUTIES

Each chaperone is assigned to a small group of musicians for the duration of the tour to ensure safety in travel and help with overall well-being. Responsibilities include:

- Take head counts when boarding & leaving buses
- Make sure students understand meeting times and daily schedule
- Remind students about appropriate dress for excursions and events
- Check rooms each night after curfew
- Double-check rooms before leaving hotel for missed items
- Review emergency evacuation procedures in each hotel with MYS staff or tour operators
- Have older students check in with you before they venture out on their own
- Make yourself available to parents (by email, phone) before the trip

Students will be permitted to mix between groups for in-town sight-seeing, meals and other events, and groups can combine together for outings, provided the chaperones are informed. Students will have the opportunity to request to be placed in groups with specific friends.

### SUPPORT STAFF

- Three full-time staff from DeTour Travel
- Two to three MYS staff

### ADDITIONAL INFORMATION

- Chaperones pay the same per person travel cost as students.
- Chaperones will be housed in double-occupancy rooms with another traveling adult. We anticipate it will be possible to upgrade to a single occupancy room for an extra fee.
- MYS will ask chaperones for permission to run a criminal background check. MYS will pay for this service.